



## CIRCULAR

**WSJC/ Parent Circular No. 5/PO/2025-26**

**Date- 04/07/2025**

**Submission of Documents for Uploading Student Data on MP Education Portal**

Dear Parents,

You are kindly requested to submit the necessary documents for uploading of your ward's data on the MP Education Portal for Grade 1 to 12.

Sr. No.	Documents Details	Grade/ Particular
A	<b>SAMAGRA ID (Student)</b>	1 to 12
<b>Note : Parents are requested to do EKYC of their child's Samagra ID from any KIOSK center.</b>		
B	<b>AADHAR (Student)</b>	1 to 12
C	<b>Caste Certificate (SC/ST/OBC)</b>	
	Father Caste Certificate	1 to 5
	Students Caste Certificate	6 to 12
D	<b>Income Certificate</b>	Father ( 1 – 12)
E	<b>Bank Account Details</b> <b>a) Account Number</b> <b>b) IFSC Code</b>	
	Parent's Bank Account Detail	1 to 5
	Student's Bank Account Detail	6 to 12
	Xerox of the Front Page of the Bank Passbook where all the above details must be clearly visible	
F	Parent's Email ID	1 to 12

Please note that it is mandatory to submit the aforementioned documents at the school reception on 5<sup>th</sup> July 2025.

**Warm Regards**  
**Wendy School Junior College**